

## **BYE LAWS: SECTION A**

**As adopted @ Annual General Meeting of November, 2019.**

### **BYE-LAWS RELATING TO SUB-SECTIONS, COMMITTEES & RESTRICTED RIGHTS GROUPS WITHIN THE CLUB.**

#### **Over 55 Section:**

**An Over 55 Section will operate within the Club under the control of a Over 55 Committee consisting of Secretary, Match Secretary (who will be part of the Match Committee), and Treasurer, all of whom will be elected at a meeting prior to the commencement of the season, and open to all members eligible as an Over 55 Member.**

**Membership of the Over 55 Section will be open to Ladies or Gentleman over 55 years of age, before the opening day of the season, who are playing Members of the Club and paying the club membership fee.**

**The Over 55 Committee shall be responsible for organising and running all Over 55 competitions, both Internal and External to the Club.**

**A Mixed aggregate points game open to all members of the Over 55 Section will be held on each Monday afternoon throughout the Season. On these afternoons, Aggregate games will take priority over domestic games & Club ties. Thereafter, ties will be balloted from the rinks remaining with precedence being given to Rinks, Triples, Pairs and finally Singles ties in that order.**

**The Over 55 Section shall submit a report & financial statement to the Secretary 7 days prior to any Management Committee meeting. Should they wish to address the Management Committee on any matter they should submit this request at the same juncture, and this shall be taken as first business.**

#### **JUNIOR SECTION:**

**A Junior Section will operate within the Club under the control of a Junior Committee consisting of Recognised club coaches (one of which will act as Convenor, Secretary/Match Secretary (who will be part of the Match Committee), Treasurer and two junior members. A Junior Member is a male or female between the ages of 8 and 15 years of age, who is a playing member of the Club, paying the membership fee appropriate, and shall be able to participate in competitions for that age group. Junior Members have no Voting rights.**

**The Junior Committee shall be responsible for organising and running all Junior competitions, both Internal and External to the Club and for all coaching and Fundraising.**

**Junior Section Coaching and games will take place every Monday and Thursday throughout the season from 4.00pm to 6.00pm.**

**Subject to the discretion of the Committee, Junior Members are allowed in the Bar/Lounge area during Bowling functions, Coaching Sessions or while taking part in Club ties or Tournaments.**

**The Junior Section shall submit a report & financial statement to the Secretary 7 days prior to any Management Committee meeting. Should they wish to address the Management Committee on any matter they should submit this request at the same juncture and this shall be taken as first business.**

#### **PAST PRESIDENTS:**

**Membership: All Past Presidents of any bowling club who are currently members of the Club and shall have a sub committee consisting of a Convenor, Secretary, Treasurer and Match Secretary. The current President, who shall assume membership upon election at the Club AGM, shall present the report to the Management Committee.**

**Responsible for Past Presidents competitions and fundraising on behalf of the club/charity. These matches will be self sufficient in terms of catering etc.**

#### **CATERING COMMITTEE:**

**Responsible for catering functions for the club.**

**Membership: Catering Convenor (appointed by the Management Committee), Team “A” Leader, Team “B” Leader, Team “C” Leader. Convenor will be responsible for the stocking and purchasing of goods for the purpose of all catering requirements and shall liaise with the General Committee and Match Secretary etc with regards to requirements and costs. Each Team Leader shall ingather a team of helpers and will ensure that any functions allocated to them are fully staffed as required. The Catering Convenor shall submit a report & financial statement to the Secretary 7 days prior to any Management Committee meeting.**

#### **SOCIAL COMMITTEE:**

**Responsible for Social functions and Fund raising.**

**Membership: Convenor (member of the Management Committee) and two ordinary members (one of which shall be responsible for Benevolent).**

#### **MATCH COMMITTEE:**

**Responsible for the Organisation and running of all match competitions (internal and external), all friendly matches and for the adherence to rules + playing management.**

**Membership: Convenor – Match Secretary, Assistant Match Secretary (members of the Management Committee), two Gent members, two Lady members, Junior Match Secretary and Senior Match Secretary. The match committee shall fill any vacancy occurring during the year by co-option.**

#### **GREENS COMMITTEE:**

**Responsible for the upkeep and setting out of the greens (see by-law C-1) in conjunction with the greens contractor.**

**Membership: Greens Convenor (appointed by the Management Committee and reportable to the Club Treasurer), plus two other members of the Club, not members of the Management**

**Committee.**

**HOUSE STEWARD:**

**Responsible for all aspects of maintenance/upkeep of the club out-with the greens (member of the Management Committee) and shall enlist any assistance required from members on an ad-hoc/project basis.**

**FINANCE:**

**Club Treasurer (member of the Management Committee) shall be responsible for the club finances, ensuring budgets set are maintained, banking of funds and ensuring the club achieves “best value” from suppliers. They shall also be required to provide a full statement to the Management Committee at Every meeting.**

**Treasurer shall enlist any assistance required on an ad-hoc basis as required.**

**YOUNG ADULTS:**

**A Young Adult Member is a male or female between 16 and 21 who is a playing member of the club and paying the membership fee appropriate for that age group. Fees for young adults will be as the sliding scale below:**

**Age prior to 1st of April of new bowling season. Junior member for more than One year New applicant for Young Adult Membership**

**16 40% of full fee**

**17 50% of full fee**

**18 60% of full fee**

**19 70% of full fee**

**20 80% of full fee**

**Subject to the discretion of the Committee, Young Adult Members aged 16 to 18 years are allowed in the Bar/Lounge area during normal operating hours, but not during Social Functions. Introduction of guests shall be limited to two by any Young Adult member at any time. The same guest may not be entered more than six times in any year.**

**Young Adult Members have no Voting rights.**

**ASSOCIATE MEMBERS:**

**The club will accept Associate Members into the Club who will have restricted rights, the maximum number of whom will be decided at an A.G.M.**

**The immediate family and friends of an Associate member, by invitation of the Management Committee, may be admitted as a temporary member without payment of a registration fee for the duration of a specified function within the Club.**

**Introduction of guests shall be limited to two by any Associate member at any time. The same**

guest may not be entered more than six times in any year. Associate Members have no Voting rights.

## **BYE LAWS: SECTION B**

**As adopted @ Annual General Meeting of November, 2019.**

### **BYE-LAWS GOVERNING PLAY IN CLUB GAMES AND COMPETITIONS.**

- 1. Unless otherwise provided for in the Club competition rules, all competitions shall be played under the laws of the game as adopted by Bowls Scotland.**
- 2. Members participating in competitions must acquaint themselves with the draw and closing dates of each round.**
- 3. The first named in all ties are the challengers and they must give their opponents the option of two dates and times for the playing of their ties. If this cannot readily be achieved by personal contact or telephone, then the challenge must be entered in the challenge book, giving Seven days clear notice of the first of the Two dates.**
- 4. Notwithstanding paragraph 3, if the second named knows of holidays, or other occurrences, likely to cause difficulties, they should contact the challenger in order to circumvent any foreseeable problems. If the challenger cannot be contacted the Match Secretary shall be advised in writing immediately the possibility of difficulty is appreciated.**
- 5. Once a date has been agreed for a tie, it must be entered in the Rink book, this is the responsibility of the Challenger. It should be noted that entry into the rink book is only an indication that the tie is to be played at that time, and does not guarantee a specific rink. Rinks will be balloted on the night by a member of the match committee, Duty director, or in their absence by the players themselves. Balloting shall be from the number of ties noted within the rink book + one. The purpose of balloting is to ensure that members do not have an advantage in choosing a rink, but should be done on the basis of giving players the best possible conditions upon which they play a Championship tie. For reasons of visiting Associations or weather, all entries in the Rink Book are subject to change by the Match Secretary.**
- 6. Should anyone arrive at the club to play a tie which is not entered in the rink book, this will be balloted After the ties in the rink book and shall also be done with the number of requests + one.**
- 7. If, upon ballot, a member finds that he has played on that rink within the last 24 hours, he should declare same to the other players, who can then ask for a change of rink.**
- 8. An aggregate points night will be held on each Monday ( Gents ) & Tuesday ( Ladies ) Evening throughout the Season. On these evenings, Aggregate games will take priority over domestic games & Club ties. Thereafter, ties will be balloted from the rinks remaining with precedence being given to Rinks, Triples, Pairs and finally Singles ties in that order. The Ladies will have another opportunity to play their aggregate points each Wednesday at 11.00am throughout the season. Only one game per week will be counted towards their aggregate points. priority on a the Wednesday session will be given to domestic games and**

**club ties.**

**9. Any ties starting on Friday evenings before 7.00pm will continue at a later time or date, as mutually agreed, providing that the tie is completed by the closing date of the particular round. From the second Monday in August, due to failing light, ties will be permitted to commence at 6.00pm.**

**10. The Match Committee will be responsible for seeing that each member participating in the competition, adheres to the rules in each round or be eliminated.**

**11. Any member playing ties during the afternoon, should be completed by 5pm Monday to Friday.**

**12. The Format/Rules for Aggregate competitions will be determined by the Match Committee and will be displayed prior to Commencement**

**13. The Match Secretary or a member of the Match Committee will act as umpire in the event of disputes. In their absence the players may ask any member present, whom the players mutually agree upon, to determine a measure, but any dispute as the laws of the game must be referred to the Match Secretary in writing within 48 hours for a decision by the Match Committee.**

**14. DRESS FOR REPRESENTATIVE GAMES, SEMI-FINALS AND FINALS:**

**White shirt & Club tie or Club Polo shirt, grey/black flannels and white pullover, (if worn) for men.**

**White blouse or Club Polo shirt, grey skirt or grey/black trousers, and white pullover, (if worn) for ladies.**

**N.B. Teams must always be dressed the same. I.E. Shirt & Tie or Polo Shirt for Gents and White Blouses or Polo Shirts for Ladies, a mixture of both within the same team is not acceptable.**

**15. To be eligible to enter and play in a Team Competition, Teams must be made up of a full complement of players: 4 for a Rinks, 3 for a Triples and 2 for a Pairs. These Nominated Members, on playing their first match will comprise the Team. Only in subsequent rounds of the competition should a Nominated player be unavailable for a Tie will a Substitute be balloted by the Match Committee and only after 48 hours notice. Substitutes will be balloted from players knocked out in their first game of the Competition and under no circumstances can a substitute play in the same round of a competition twice. The original player can resume in the next round, failing this the substitute will continue to play in the side until the end of the Competition, or until defeated. Only one substitute will be allowed during the competition. Substitutes can only play Lead or Second. No extensions will be given to closing dates in Team Competitions other than through family bereavement.**

**16. In aggregate competitions teams of four will play whenever the number of players permits. When the number does not so permit, then as many teams of four as possible, will be made up, and the minimum number of triples or pairs will be allowed to facilitate the playing of the greater number of members. Where there is an odd number of players, a blank disc will**

be inserted into the draw, the player drawing same will not be permitted to take part in the competition on that occasion, but his/her name will be entered in the Blanks Book, and on each subsequent night of that competition that season, he/she will draw a disc, before any blank is added to the draw. The number of ends to be played on that night will be decided by the Match Secretary. Burnt ends to count.

#### **17. STARTING TIMES:**

The starting times of all aggregate competitions is 7.00pm, unless at least one weeks notice appears on the notice

board. All persons intending to compete in these games must take a disc from the board before 6.50pm, no one will

be permitted to take a disc after the bell has been rung.

Afternoon games start at 1.00pm, and again members may not be allowed to join games, if discs are not drawn

before the ringing of the bell.

18. Competitions will not be allowed more than 30minutes grace from the time specified in the Rink book for the commencement of the tie.

#### **19. DUAL MEMBERSHIP:**

Members who are also members of another outdoor bowling club, are expected to confine their play in all competitions, leading to presentation in Scottish, Regional or District competitions, to one club only. All members are of course, eligible to compete in all domestic competitions, i.e. those, the winning of which will not qualify them for Scottish, Regional, and District representation.

20. Apart from ties, matches, and representative games, the normal weekly programme will be established by the

Match Committee for the forthcoming season.

21. Members inviting friends, who are not currently members of the Club to play in an Invitational competition, must

seek permission from the Match committee

#### **22. NEW MEMBERS:**

Members will serve a probationary period of one season. This shall be at the discretion of the Management

Committee

#### **23 BOWLS ETIQUETTE:**

Members are expected to comply with the simple principles listed below to help maintain the

**sportsmanship and courtesy that characterises the game of bowls, and should characterise all bowlers representing Abrohill Bowling Club.**

#### **Before a game**

**§ Check that you know the correct dress for the occasion, and wear it.**

**§ Make sure that you know the starting time of the game and be there in sufficient time to change your footwear and be on the green ready to start at the appointed time.**

**§ In a team game, be there in time to welcome your guests.**

#### **During a game**

**§ Only enter and leave the green by the steps / ramp provided.**

**§ Do not drop bowls on the green.**

**§ Shake hands with your opponent before and after the game.**

**§ Do not sit on the steps or the banks.**

**§ Do not drop litter in the ditches, use the receptacles provided.**

**§ Stand still while your opponent is about to play.**

**§ Do not step over Bankings or leave Bowls etc lying on Bankings.**

**§ Do not infringe the laws of rink possession.**

**§ Wait until the result of the end has been decided before kicking away the bowls.**

**§ If you are responsible for keeping the score, compare your card with that of your opponent at regular intervals. If score boards are in use make sure they agree with your card and the card of your opponent.**

**§ Unless you have been delegated to decide the shots at the completion of an end, do not interfere in any way with this process.**

**§ If an umpire has been called, stay well clear of the head until a decision has been made.**

**§ If you have lost the game, remember to congratulate your opponent.**

**§ Never be heard to criticise the green or your opponent.**

**§ Acknowledge a "Fluke" and commend an opponent's good bowl.**

#### **Spectating on a Game**

**§ Do not walk behind a head when a player is about to deliver a bowl from the other end.**

**§ Do keep quiet during periods of play.**

**§ Do restrict movement to outwith periods of play.**

**24. No club competition will be allowed to carry forward into the forthcoming playing season without the agreement of the Club Match Secretary.**

### **BYE LAWS: SECTION C**

**As adopted @ Annual General Meeting of November, 2019.**

#### **BYE-LAWS RELATING TO PUBLIC RINKS**

- 1. No Club games will be allowed on the Public Rinks, until all the Club rinks are full, or booked for ties.**
- 2. If the Public Rinks are required for any event, written application must be made for same to the Community Services Department, at least two weeks prior to the event.**
- 3. When over-spill games go onto the Public Rinks, One Rink, in addition to any other being used by the public, must be left free for any member of the public who may turn up for a game.**
- 4. Members bringing non bowling club members to the club to play on the greens, must have obtained permission to take them on the Club Green on 24 hours notice from a member of the Management Committee or on the day from the duty director, otherwise members and friends will be required to pay, and go onto the Public Rinks, when they will have the same rights as any other member of the public.**
- 5. No rinks may be booked beforehand on the Public Rinks.**
- 6. Members of the public must wear recognised bowling shoes.**
- 7. The charges for members of the public are as determined by North Lanarkshire Council, and includes the use of bowls. There is no reduction for anyone using their own bowls.**
- 8. The bowls are provided for the use of the public, and club members may only use them, after members of the public have been kitted out.**
- 9. Members of the public under the age of 12, will only be allowed on the green when accompanied by a responsible adult.**
- 10. The Duty Director is responsible for ensuring that members of the public conduct themselves in a responsible manner. But he/she will have the assistance of all members of the committee present to do so.**
- 11. Hours of opening of the Public Rinks are normally 1.00pm till dusk (9.00pm at latest). We have received permission to close between 4.30pm and 6.30pm from the Community Services Department.**
- 12. The Green-keeper, Duty Director, or any member of the Management Committee, shall be empowered to stop any member, or members, of the public playing on the greens, if that person continues to cause damage to the greens after having received due warning.**
- 13. If on occasion one green is closed for any reason by the green-keeper or Duty Director,**



that green shall be deemed to be the Public Green. On such occasion's members of the public shall be permitted to use the Club Green, at the discretion of the Management Committee. Rough guidelines for the attendants in such circumstances are:

(a) At all times ensure by reference to the rink book, that sufficient rinks are left for booked ties during the ensuing hour.

(b) Members of the public should not be allowed on the green after 1.00pm on any day, until the afternoon games commencing at 2.00pm have been accommodated. Thereafter any unoccupied rinks may be utilised.

(c) Again, in the evenings, no member of the public should be allowed on to the Club Green until the 7.00pm games have taken to the greens, and sufficient rinks are left for any booked ties. Thereafter members of the public may be allowed on to unoccupied rinks.

#### **BYE LAWS: SECTION D**

As adopted @ Annual General Meeting of November, 2019.

#### **BYE-LAWS NOT COMING UNDER EITHER OF THE PREVIOUS HEADINGS**

1. The decision as to the greens being playable, and the setting out of the rinks, is that of the Green-keeper, the

Greens Convenor or his Committee, their decision being final. Only in their absence can any member of the

Management Committee decide. The green-keeper's decision shall only be overturned by a meeting of the

Club's Directors – two thirds of whom must be present.

#### **2. LOST ARTICLES**

The Club will undertake no responsibility for any article brought into or left on the green, or elsewhere on club

Premises.

#### **3. MASTER KEY**

All members will be given a master key, which will give access during the playing season to the following:

Padlock on Access Gate from car parks to greens.

Front door to Clubhouse.

Gents/Ladies dressing rooms.

This gives members the facility to use the greens out-with normal opening hours. (subject to the Green-keepers or Duty Directors approval).

**Examples: Monday to Friday from 11.00am – 1.00pm and between 4.30pm and 6.30pm.**

**Any lost or damaged keys must be reported to the Duty Director immediately.**

#### **STANDING ORDERS:**

**As adopted @ Annual General Meeting of November, 2019.**

- 1. All propositions, both in committee or at a General Meeting, shall have a formal proposer and seconder.**
- 2. All debates, either in committee or at a General Meeting, shall be conducted through the Chair. Only those recognised by the Chair shall be eligible to contribute to the debate at any given time.**
- 3. Any decision reached, either in committee or at a General Meeting, shall remain unaltered for a period of six calendar months, unless there is a suspension of standing orders. To achieve a suspension of standing orders a motion for same shall have a formal proposer and seconder. Thereafter a two-thirds majority must be achieved from those present at the meeting. If a two thirds majority is not achieved any decision previously taken shall remain in force until the six calendar months from the original decision was taken.**
- 4. The proposer and seconder of any motion at either a committee meeting or General Meeting shall be permitted to talk to the proposal. The proposer shall also have the right to sum up the discussion as the final speaker of any such a debate.**
- 5. The Chair shall have the right to propose the expulsion of any member, from any meeting, who is deemed to be behaving in an obstructive and offensive manner. This will then be put to a vote, of those eligible to do so, with a simple majority required to expel the said person from the meeting.**
- 6. At all club meetings the Chair shall have both a deliberative and casting vote.**
- 7. At an AGM no counter proposal can be made from the floor of the meeting. At the meeting, following any debate on a proposal, only three courses of action can occur a) Accept, b) Reject or c) Remit back to the committee for reconsideration/alteration to be brought back to a future General Meeting. (The remit back thus allowing the proposal to return to a General Meeting within the 6 months).**
- 8. All nominations for General/Management Committee or Directors posts must be submitted to the Secretary, or at a General/Management Committee Meeting prior to the 15th October. Only posts with no nominee shall be determined at an AGM by proposals from the body of the hall. Any other post that has been duly nominated as above cannot be contended, without achieving a suspension of Standing Orders, which will require a 2/3rds majority.**
- 9. The Management Committee shall be Chaired by the President or a Director appointed by the same. At all times the President shall retain both a deliberative and casting vote in the event of a tie during voting.**